

“What’s on FIRST BASE?”

Priority Setting in Local Government

8:30 am - 4:30 pm Sept. 13, 2010 GRANDE PRAIRIE

8:30 am - 4:30 pm Oct. 7 CALGARY

8:30 am - 4:30 pm Oct. 8 EDMONTON



Failure to get to ‘first base’ in dealing with strategic issues causes problems in getting to ‘second base’ items, effective resource allocation and organizational conflict. **This highly interactive session will focus on enabling participants to:**

- Understand priority setting: maximizing benefits, overcoming pitfalls and process steps
- Apply priority criteria: determining urgency, assigning responsibility and conducting a reality check
- Getting into action: defining success, developing action plans and sustaining the strategic work program

Participants will learn new concepts and share ideas to:

- Deal with real life challenges facing participants;
- Immediately apply and share Tool Kit techniques; and
- Sharpen their leadership skills to make an immediate difference in their role and organization.

The session will be facilitated by Dr. Gordon McIntosh – President, Local Government Leadership Institute who has delivered training for 100,000 civic officials throughout Canada and overseas.

Priority setting is relevant to CAO’s and senior managers involved in corporate strategic planning, developing business plans or overseeing work programs.

How to register:

REGISTRATION FEE: **\$250.00** per delegate

BEFORE Sept. 1 (Grande Prairie) & Sept. 13 (Calgary or Edmonton), (\$275.00 afterwards).

Contact Linda Davies at SLGM (780) 796-3836 or linda.davies@shaw.ca for more information.

8:00 a.m. REGISTRATION, Coffee and NETWORKING

8:30 a.m. WHO’S AT BAT?

- The Playing Field – Rationale for Priority Setting
 - The Players – Administrative & Political Needs
- Priority Setting Pitfalls & Benefits.**

Outcome:

WHAT’S IN PLAY?

- The Game – Identify, Understand & Prioritize
 - Types of Balls – Urgent, Important or Routine
- Identification of the top issues facing participants.**

Outcome:

GETTING TO FIRST BASE!

- Game Tactic – Solution Seeking Model
 - Team Dynamics – 4 P’s of effective groups
- Develop actions plans for the top ten issues.**

Outcome:

WHAT IS ON FIRST BASE?

- Hitting the Ball – Urgency Criteria
- Types of Batters – Whose Priority Criteria
- Foul Balls – Reality Check

Outcome:

Apply priority setting criteria to recommendations.

GOING TO SECOND & THIRD BASE!

- Priority Work Programs – Managing Implementation
- Ongoing Process – Evaluating Progress and Making Changes

Outcome:

Priority Setting Guidelines.

4:30 p.m. CONCLUSION