

*Annual Report***Chair's Report****Mission Statement**

To serve the public and ensure that educational opportunities are provided to improve the management abilities of those involved in local government administration.

Corporate Goals

- Provide/promote professional development and continuing education opportunities
- Promote the profession of Local Government Management
- Develop and provide a variety of services and benefits to our membership
- Promulgate relationships with other entities

It has been my privilege to serve as Board Chair this past year and to work with a Board and Executive Director that are knowledgeable, professional and dedicated to enhancing the profession of Local Government Management.

2009-2010 has been a busy year for the Board. There have been extensive meetings with the University of Alberta, Faculty of Extension, Government Studies now part of the Faculty's Professional Programs. A reorganization at the University gave us the opportunity to meet the new staff, explain the importance of the University to our Organization and to work closely with them to review the NACLA Level II program to make sure that it remains current and also to review the delivery method. This work will continue in 2010 and beyond.

The Board identified four goals that were considered critical for the ongoing success of the Society of Local Government Managers.

These goals include:

1. Improving Relationships with Significant Contacts.

In addition to our commitment to working with and supporting Municipal Affairs, AAMDC and AUMA in various joint initiatives we worked closely with ARMAA and the LGAA to develop a Memorandum of Understanding. This MOU outlines the roles

of our organizations. The Board is grateful to these organizations for their dedication and commitment to work together to develop the Memorandum of Understanding

2. Challenge Exam

With the reserve for the Challenge Exam in place and after surveying senior managers in Alberta, the Board decided to proceed with the Challenge examination Process. The Board has contracted On-Line Learning Consultants to develop policies, procedures and examinations. The Board will have a draft of the exam this summer.

3. Benefits of Membership

The Board felt there was a need to identify benefits to its membership for belonging to the Society of Local Government Managers other than the fact that the designation implies a level of competence. In essence it is the Board's intention to market the benefits of being a member to the membership. More work will be required before this goal is achieved.

4. Utilization of Resources

The Society has developed a number of reserves over the years that are earmarked for specific activities. The Board felt that it was important to protect these Reserves by developing policies which would



Kananaskis Country, Mountain Refresher Course

ensure that they are used for the purpose for which they were established, that funding these reserves was sustainable and that the benefits of these reserves go to the members. .

As this is my final term on the Board this has been very enlightening and I would like to thank all of the board members that I had the opportunity to work with over the years and a special thank you to Executive Director Linda Davies whose dedication and assistance especially this past year has been very valuable to me

Respectfully submitted,

Tony Martens CLGM
Chair, 2009/2010



Certified Local Government Managers (CLGM) May 14, 2009

“Ten year sponsors were recognized and thanked at 2010 MAL Workshop”

Goal 1 Provide & Promote Professional Development Opportunities

Liase with the University of Alberta, Faculty of Extension, Professional Programs, (Govt. Studies) to ensure that the National Advanced Certificate in Local Authority Administration (NACLAA) provides appropriate training for local government managers

- In 2009/10 there were a total of 596 registrations in the LGCP and NACLAA Level II programs. There were 505 NACLAA Level I (LGCP in Alberta); and 91 registrants in NACLAA Level II.
- In June 2009, 18 NACLAA Level II participants from Alberta and 30 LGCP participants received their certificates.

- The Society continues to work with Government Studies to ensure the educational needs of practitioners are met. The Society and Government Studies continue to work towards Improving the NACLAA Level II program.
- A new program is being considered that will emulate the Senior Executive Fellows Program.
- Registrations at the end of April were 243.
- Surpluses from the workshops have been placed in a Workshop Contingency Reserve to ensure the financial viability of future workshops and to enhance the quality of programs we are able to provide

[Encourage Society of Local Government Managers of Alberta \(SLGM\) members to continue to pursue educational training](#)

[Successfully stage the Annual Municipal Administration Leadership Workshop | Mountain Refresher Workshop](#)

- Educational events will continue to be posted on the Society's website.
- The Board has adopted the Policies & Procedures for the Challenge Exam.
- Early Bird Registrations for MALW 2010 saw 145 participants enrolled in the workshop.

Goal 2 Promote the Profession of Local Government Management

[Increase active membership](#)

- The membership grew by 5% last year.
- Interns, grads of the LGCP, and NACLAA II have been encouraged to join the Society.
- Participants in the internship program were granted student memberships and access to a bursary to attend the Municipal Administration Leadership | Mountain Refresher Workshop

[Increase the profile of the SLGM to Municipal Councils.](#)

- Printed materials were placed in the elected officials' convention packages
- The Society participated in both the AUMA and AAMDC conventions and trade

shows to raise the profile of the Society and promote the leadership workshop.

- The Society discussed partnership agreements and activities with AAMDC & AUMA

[Ensure Government Studies Students are aware of the SLGM](#)

- The Society has met with Government Studies five times in 2009 to discuss educational programs.
- The Society's awarded a \$450. cash award for the NACLAA level II graduate with the highest grade point average.
- Information on the certification process and application for certification have been provided to Government Studies staff.

[Ensure members are receiving current information about Society activities](#)

- The Alberta Clarion is produced and posted on the website.
- The Society website has been updated and continues to provide current timely information.

[Promote Local Government Management](#)

- The Society attended two Career Fairs in 2009
- The Society recognizes the importance of these Career Fairs and has committed to attending one in each region of the province.
- The Society continues to support the Joint Association's Career Marketing Strategy.



SLGM's Public Relations Booth

Goal 3 Develop and Provide a Number of Services/Benefits to the Membership

To be recognized as a professional manager

- All individuals who meet the benchmark educational, experience requirements, and apply and become members of the Society are able to use the "CLGM" designation.

Provide member information on programs and services offered by the Society

- A copy of the Society's current Business Plan is posted on the Web site.
- The Society provides an Electronic Market Place which provides the opportunity to advertise job openings, equipment for sale, and notices.
- Electronic notices to members, newsletters and maintaining current information on the website is important to the SLGM.

Support professional development/ continuing education

- Travis Peter, CLGM was awarded a \$1,000 Bursary towards his Masters In Public Administration studies.
- In 2009, 17 interns were provided with financial assistance through the Society's Municipal Intern Bursary to attend MALW.
- The "Award of Excellence" co-sponsored with Brownlee LLP provides is open to all members of the Society
- The Award of Excellence provides \$3,000 for continuing education opportunities as well as a keep sake award. The 2009 recipient was Doug Topinka, CLGM

Assist members in-transition

- The Board has appointed a trained nine person in-transition support team. In-transition support materials have been developed for use by the team.
- In 2009, 90% of the committees work was with non members who were in-transition.
- A resource library has been started to support the team and members in-transition.

Ensure legal contingency reserve meets policy

- The Board, in consultation with the SLGM's legal counsel, has adopted a policy to appropriately fund the Legal Contingency Reserve. Annual operating surpluses are being allocated to this reserve. This



Award of Excellence "Mountain View Bison"

"The Electronic Market Place reaches 750 potential municipal employees"

Goal 4 Promulgate Relationships with Other Entities

Enhance and encourage joint program offerings with other organizations

- In 2009, the Society hosted two Joint Association information meetings with ARMA and the LGAA
- The Society was represented at the AAMD&C and AUMA Conventions, and the annual ARMA and LGAA Conferences.
- The Society partners with the AUMA & AAMDC on administrative award programs and we are working with these groups to fine tune our participation.

Continue to nurture a positive relationship with Alberta Municipal Affairs (AMA). Continue nurturing relationship with post secondary institutions

- The Society continues to be involved in the Minister's Award of Excellence program.
- In 2009, the Society appointed a representative to the Advisory Committee for Municipal Dispute Resolution.
- The Society is a strong supporter of the Municipal Affairs' Municipal Intern Program.

- The Board exercises every opportunity to access senior Municipal Affairs personnel outlining the Society's issues and concerns. The Board is pleased to have an excellent working relationship with the Department and senior Municipal Affairs staff.

Continue nurturing relationship with post secondary institutions

- The Society continues to hold a seat and participate in the Faculty Council, University of Alberta
- During the past year the Society has attended a number of meetings with Government Studies



Government Studies, Faculty of Extension, U of A, Graduation

*Annual Report***The Committees****Registration:**

Chair Allan Harvey, CLGM; Jack Ramme, CLGM; Deryl Kloster, CLGM; and Ross Rawlusk, CLGM

Professional Development:

Chair David Edey, CLGM; Scott Barton, CLGM ; Catherine Muth, CLGM and Lucien Cloutier, CLGM

Practice Review:

Chair Rob Stoutenberg, CLGM; Brian Bowles, CLGM; Frank Coutney, CLGM and Douglas Lagore, CLGM

Communications:

Chair Greg Scerbak, CLGM; Maureen Malaka, CLGM; Darryl Rubis, CLGM ; and Chris Jardine, CLGM

Discipline:

Chair Terry Hager, CLGM; Vice Chair Paul Benedetto, CLGM; Shelly Armstrong, CLGM; Julian deCocq, CLGM

The Committees Continued:**Nomination:**

Duane Coleman, CLGM – Chair, Frank Coutney, CLGM and Paul Benedetto, CLGM

MALW Planning:

Chair Rob Stoutenberg, CLGM; Mina Montroy, CLGM; Gerald Rhodes, CLGM; Duane Coleman, CLGM; Julian deCocq, CLGM; Corinne Newman, CLGM; Harry Riva Cambrin, CLGM; Tim Timmons, CLGM; Tony Martens, CLGM; and Linda Davies, CLGM – Workshop Coordinator

Minister's Awards of Excellence Committee

Shelly Armstrong, CLGM

Professional Examination Board in Local Government Management:

Chair Jim Simpson, CLGM and Deryl Kloster, CLGM

In-Transition Support Team:

Chair Rob Stoutenberg, CLGM; Alan Martens, CLGM; Dave Dmytryshyn; Faye Kary, CLGM; Larry Kirkpatrick, CLGM; Dale Mather, CLGM; Sheldon Steinke, CLGM; Case Van Herk, CLGM and Doug Topinka, CLGM

The Board

Chair, Tony Martens CLGM
Mountain View County

Vice Chair, David Edey, CLGM
City of Edmonton

Shelly Armstrong CLGM, Director,
Flagstaff County

Roloef Heinen, *Public Member (2008-2010)*
Dean Lien, *Public Member (2010-2012)*

Doug Lagore CLGM, Director,
City of Spruce Grove

Allan Harvey CLGM, Director,
Lamont County

Greg Scerbak CLGM, Director,
City of Grande Prairie

Linda Davies CLGM, *Executive Director and Registrar*



Reach Your Peak— Plan on attending the 11th Annual Municipal Administration Leadership | Mountain Refresher in beautiful Kananaskis Country May 16-20, 2011