

Annual Report

Chair's Report

Mission Statement

To serve the public and ensure that educational opportunities are provided to improve the management abilities of those involved in local government administration.

Corporate Goals

- Provide/promote professional development and continuing education opportunities
- Promote the profession of Local Government Management
- Develop and provide a variety of services and benefits to our membership
- Promulgate relationships with other entities

This year's report marks an end to my tenure as Board Chair as well as serving on the Society Board. My time on the Board has provided many rewarding experiences and I would encourage others to become involved with the Society's many committees or the Board itself. I would like to express my thanks and appreciation to my fellow Board members, past and present, as well as to our Executive Director, Linda Davies. Unfortunately, I am unable to attend this year's Workshop and Annual General Meeting. As always, the Conference Committee and Board have provided an excellent learning and networking opportunity.

In 2008 the Board continued working on established issues/items from 2007, including advancement of the challenge exam; the Career Marketing Strategy, which will see only minor elements of it being implemented in 2009/10; and continued work with ARMAA and LGAA in maintaining and developing new partnering opportunities.

2008 saw the Society, ARMAA and LGAA agree to establish a Committee to explore and develop additional educational opportunities for members and municipal employees. The Board appointed Scott Barton and Allan Harvey to represent

the SLGM on this initiative.

The Society held six Board meetings since the Annual General Meeting, some of the highlights include:

- Appointment of Executive Director, Linda Davies, to the Advisory Committee for Municipal Dispute Resolution;
- A proposal submitted to Municipal Affairs to undertake a training needs survey;
- Investigated and proceeded with a Bylaw change to allow two regular members, in good standing who are not currently employed in Local Government but are employed in associated fields, to be nominated and elected to the Society's Board.
- The redesign and launch of the website to allow members to post advertisements and before year end the ability to post resumes on the website.

In 2008 the Discipline Committee was required to hold a discipline hearing regarding a Society member. The Committee revealed its decision in early March, at which time the complaint against the member was



Kananaskis Country, Mountain Refresher Course

dismissed. Subsequent to the hearing, the Committee has identified several procedural improvements that should be implemented to improve the overall disciplinary review process. The Board has reviewed these recommendations and is moving forward with changes where required.

The Society continues to maintain a healthy financial position. Membership and conference attendance have not seen any significant impact from the down turn in the economy.

Respectfully submitted,

Duane Coleman, CLGM
Chair, 2008/2009



LGL Facilitator Program at the Municipal Administration Leadership Program 2008

“2010 will see the 10th Anniversary of the Municipal Administration Leadership Workshop”

Goal 1 Provide & Promote Professional Development Opportunities

Liase with the University of Alberta, Faculty of Extension (Govt. Studies) to ensure that the National Advanced Certificate in Local Authority Administration (NACLAA) provides appropriate training for local government managers

- In 2008/09 there were a total of 520 registrations in the LGCP and NACLAA Level II programs. There were 482 NACLAA Level I (LGCP in Alberta); and 36 registrants in NACLAA Level II.
- In June 2008, 11 NACLAA Level II participants from Alberta and 39 LGCP participants received their certificates.

- The Society continues to work with Government Studies to ensure the educational needs of practitioners are met. The Society and Government Studies continue to work towards beefing up the NACLAA Level II program to bring it closer in line with the former Senior Executive Fellows Program.

Successfully stage the Annual Municipal Administration Leadership Workshop | Mountain Refresher Workshop

- Early Bird Registrations for MALW 2009 saw 145 participants enrolled in the workshop.
- Registrations at the end of April were 208

- 2010 will see the 10th Anniversary of the Municipal Leadership Workshop | MALW.
- Surpluses from the workshops have been placed in a Workshop Contingency Reserve to ensure the financial viability of future workshops and to enhance the quality of programs we are able to provide

Encourage Society of Local Government Managers of Alberta (SLGM) members to continue to pursue educational training

- Educational events will continue to be posted on the Society's website.
- The Board is now financially in a position to develop the Challenge Exam.

Goal 2 Promote the Profession of Local Government Management

Increase active membership

- The membership grew by 7% last year.
- Interns, grads of the LGCP, and NACLAA II have been encouraged to join the Society.
- Participants in the internship program were granted student memberships and access to a bursary to attend the Municipal Administration Leadership | Mountain Refresher Workshop

shows to raise the profile of the Society and promote the leadership workshop.

Ensure Government Studies Students are aware of the SLGM

- The Society has met with Government Studies four times in 2008 to discuss educational programs.
- In 2008, Travis Peter CLGM, received the Society's \$450.00 cash award as the NACLAA level II graduate with the highest grade point average.

been updated and continues to provide current timely information.

Promote Local Government Management

- The Society attended three Career Fairs in 2008
- The Society is working with the Joint Marketing Strategy Committee to develop a marketing program to encourage people to enter the field of local government.
- The Society recognizes the importance of these Career Fairs and has committed to attending one in each region of the province
- Two new banners have been developed at these functions.



SLGM's Public Relations Booth

Increase the profile of the SLGM to Municipal Councils.

- Printed materials were placed in the elected officials' convention packages
- The Society participated in both the AUMA and AAMDC conventions and trade

Ensure members are receiving current information about Society activities

- The Alberta Clarion is produced and posted on the website.
- The Society website has

Goal 3 Develop and Provide a Number of Services/Benefits to the Membership

To be recognized as a professional manager

- All individuals who meet the benchmark educational, experience requirements, and apply and become members of the Society are able to use the "CLGM" designation.

Provide member information on programs and services offered by the Society

- A copy of the Society's current Business Plan is posted on the Web site.
- The Society provides an Electronic Market Place which provides the opportunity to advertise job openings, equipment for sale, and post notices.
- Electronic notices to members, newsletters and maintaining current information on the website is important to the SLGM.

Support professional development/ continuing education

- There were no applications for the Society Bursary Program in 2008. In 2009, one bursary will be offered to members to assist with the cost of attending ICMA in Montreal.
- In 2008, 10 interns were provided with financial assistance through the Society's Municipal Intern Bursary to attend MALW.
- The "Award of Excellence" co-sponsored with Brownlee LLP provides is open to all members of the Society
- The Award of Excellence provides \$3,000 for continuing education opportunities as well as a keep sake award. The 2008 recipient was Scott Barton, CLGM

Assist members in-transition

- The Board has appointed a trained ten person in-transition support team. In-transition support materials have been developed for use by the team.
- A resource library has been started to support the team and members in-transition.

Ensure legal contingency reserve meets policy

- The Board, in consultation with the SLGM's legal counsel, has adopted a policy to appropriately fund the Legal Contingency Reserve. Annual operating surpluses are being allocated to this reserve. This fund is adjusted to reflect the annual inflation rate.



Award of Excellence "Mountain View Bison"

The Electronic Market Place provides the opportunity to look for work, or a worker or to sell and buy equipment

Goal 4 Promulgate Relationships with Other Entities

Enhance and encourage joint program offerings with other organizations

- Hosts Joint Association information meetings annually with ARMA, and the LGAA
- The Society was represented at the AAMD&C and AUMA Conventions, and the annual ARMA and LGAA Conferences.
- The Society partners with the AUMA & AAMDC on administrative award programs and we are working with these groups to fine tune our participation.

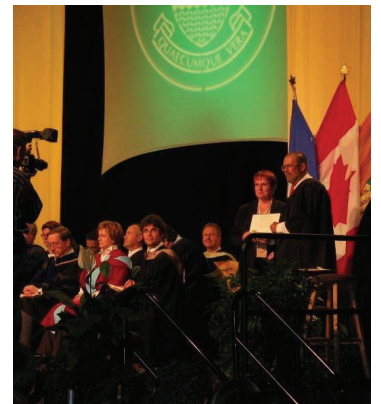
Continue to nurture a positive relationship with Alberta Municipal Affairs (AMA). Continue nurturing relationship with post secondary institutions

- The Society continues to be involved in the Municipal Excellence Program.
- The Society is a strong supporter of the Municipal Affairs' Municipal Intern Program.
- The Board exercises every opportunity to access senior Municipal Affairs personnel outlining the Society's issues and concerns. The Board is pleased to have an excellent working relationship with the

Department and senior Municipal Affairs staff.

Continue nurturing relationship with post secondary institutions

- The Society continues to hold a seat and participate in the Faculty Council, University of Alberta
- During the past year the Society has attended a number of meetings with Government Studies
- The Professional Examination Board in Local Government Management has met with Government Studies and finalized the equivalencies standards.



Government Studies, Faculty of Extension, U of A, Graduation

*Annual Report***The Committees****Registration:**

Chair Allan Harvey CLGM; Jack Ramme CLGM; Deryl Kloster CLGM; and Ross Rawlusyk CLGM

Professional Development:

Chair David Edey CLGM; Scott Barton CLGM; Catherine Muth CLGM and Lucien Cloutier CLGM

Practice Review:

Chair Bruce Moltzan CLGM FCLGM; Brian Bowles CLGM; Frank Coutney CLGM and Douglas Lagore CLGM.

Communications:

Chair Greg Scerbak CLGM; Maureen Malaka CLGM; Darryl Rubis CLGM ; and Chris Jardine CLGM

Discipline:**The Committees Continued:****Nomination:**

Chair Rob Stoutenberg CLGM; Frank Coutney CLGM and Paul Benedetto CLGM.

MALW Planning:

Chair Rob Stoutenberg CLGM: Mina Montroy CLGM; Gerald Rhodes CLGM; Louise Frostad CLGM; Tony Goode; Corinne Newman CLGM; Harry Riva Cambrin CLGM; Michael Storey CLGM; Duane Coleman CLGM; and Linda Davies CLGM, Workshop Coordinator

Municipal Excellence Program

Dale Mather CLGM .

Professional Examination Board in Local Government Management:

Chair Jim Simpson CLGM and Deryl Kloster CLGM

In-Transition Support Team:

Chair Bruce Moltzan CLGM, FCLGM, Dave Dmytryshyn; Alan Martens CLGM; Faye Kary CLGM; Dale Mather CLGM; Larry Kirkpatrick CLGM; Sheldon Steinke CLGM; Rob Stoutenberg CLGM & Doug Topinka CLGM

The Board

Duane Coleman CLGM, Chair,
Lac La Biche County

Vice Chair, David Edey, CLGM
City of Edmonton

Roloef Heinen, *Public Member*

Doug Lagore CLGM, Director,
City of Spruce Grove

Tony Martens CLGM, Director,
Mountain View County

Harry Riva Cambrin CLGM, Director,
MD of Foothills #31

Greg Scerbak CLGM, Director,
City of Grande Prairie

Linda Davies CLGM, *Executive Director and Registrar*



Reach Your Peak— Plan on attending the 10th Annual Municipal Administration Leadership | Mountain Refresher in beautiful Kananaskis Country May 11-15, 2010